

Kitchen Assistant

candidate Brief



mission statement

To offer ‘Peace of Mind through Trust and Understanding for All’



vida healthcare

Committed to providing the highest quality care for people living with dementia.

Vida Healthcare is a specialist dementia care provider based in Harrogate, North Yorkshire. Our three purpose-built care homes – Vida Hall in Starbeck, Vida Grange in Pannal and Vida Court in Harlow Carr all offer quality, person-centred care, state-of-the-art facilities and all the comforts of home.

OUR ETHOS OF CARE

**We are committed to providing quality care**

Every person receiving our service will experience quality care. It is essential to us that excellence remains at the forefront of our efforts.

**We will use the most up-to-date information available to us**

We will use the latest research, emerging evidence and professional literature, in conjunction with our own in-house clinical expertise, to provide the highest standards of care.

**We will always respect and protect the rights of our service users and deliver high-quality, compassionate care**

Through a comprehensive induction and ongoing training programme, our staff will have a clear understanding and respect for the core values which underpin the care and support we provide; respect, dignity, fairness, equality and autonomy.

**We will approach our duties within Vida Hall, Vida Grange and Vida Court with sensitivity and respect**

We will aim to adapt our ways of working whenever possible to cater for people’s needs and routines. We will respect our residents’ privacy and involve them in decisions that affect their day-to-day living within the home.

**We believe the employees of Vida Healthcare are its greatest asset**

Vida Healthcare supports its staff to meet their personal responsibilities in relation to the knowledge and accountability for their own practice. We are committed to providing ongoing staff supervision and appraisals, structured training programmes and individual training objectives to allow for professional growth and development.



Job Description

Kitchen Assistant

**Reports to:** Head Chef

**Job Summary**

To ensure a clean and orderly kitchen by thoroughly cleaning equipment and facilities, conforming to proper sanitation and infection control standards.

To support the Head Chef and Assistant Chef in the effective operation of the kitchen.

**Person Specification**

**Professional Requirements and Experience**

* Educated to at least GCSE or equivalent (English & Maths are essential)
* A proven track record of preparing and cooking meals using fresh ingredients in a commercial environment
* Knowledge of COSHH regulations and safe handling of food
* Ability to work efficiently in a fast-paced environment
* A formal cookery/catering qualification or at least two years’ experience
* Previous experience of working within a Care Home setting would be advantageous

**Knowledge and Expertise**

* Excellent organisational skills
* Excellent interpersonal skills
* Good listening and communication skills
* Capable of prioritising a busy and varied workload
* Flexible, can-do attitude

**Responsibilities**

* Ensure the highest standards of hygiene are maintained at all times
* Keeping a key focus on health and safety standards at all times
* Assist with clearing dishes quickly and efficiently
* Operate the dishwashing equipment, plus manual washing of crockery, pots, pans and equipment when required
* Cleaning duties including kitchen floors, worktables and deep cleaning of equipment.
* Assist with unloading and storing deliveries
* Support the chefs with basic food preparation to a high standard, taking into account any dietary requirements
* Basic understanding of COSHH procedures & food hygiene is desirable, but not essential, as full training will be provided.
* Be involved in delivering meals
* Meet all statutory requirements to address food hygiene regulations, including holding a suitable food hygiene certificate (training will be provided)
* Perform any other such reasonable duties as maybe required

**General requirements**

* Adhere at all times to Company Health and Safety Policies and maintain a clean, uncluttered, and safe environment for residents, members of the public, and staff.
* Adhere at all times to Company Policies relating to Conduct, including Confidentiality Policy, Smoke-Free Policy, Standards of Attendance, Appearance, and Behaviour.
* Take responsibility for their own ongoing learning and development in order to maximise their potential.
* Represent Vida Healthcare to provide the highest possible standard of service to residents and members of the public, by treating all those ones come into contact with in the course of one’s work in a pleasant, courteous and respectful manner.
* Staff at Vida Healthcare will share the Company’s values and commitment to providing the highest quality, compassionate care.
* The Kitchen Assistant, along with all other roles within the Company, carries the responsibility for safeguarding and promoting the welfare of our residents.

*This job description indicates the main duties and responsibilities of the post. It is not intended as a complete list and may be subject to review periodically.*

what we offer

Hours and salary

* 37.5 hours per week, over 7 days
* £12.21 per hour

Membership of a workplace pension scheme (where eligible)

Salary sacrifice schemes (where eligible)

* Cycle to work
* Pension

Staff referral scheme

Employee Assistance Programme

* A free, confidential health and wellbeing service for all of our employees and their immediate families

Healthcare Cash Plan

Free on-site parking

Blue Light Card

* The discount service for the emergency services, NHS, social care sector and armed forces, providing members with thousands of amazing discounts online and on the high street

Excellent working conditions and environment

Free access to Vida Academy

* We support all our staff, from new starters right through to senior managers, to learn and develop in their role. Vida Academy promotes lifelong learning across the organisation and establishes our staff as dementia ambassadors



how to apply

All candidates must complete our [application form](https://vidahealthcare.co.uk/wp-content/uploads/2025/01/Application-for-Employment.docx), including a personal statement outlining how they meet the requirements for the role.

To provide false information is an offence and may result in your application being rejected, any offer of employment being withdrawn, or summary dismissal if already appointed.

Selection for interview will be undertaken by a panel. Each panel member will assess which candidates most closely meet the necessary experience and skills criteria for the role. At least one member of the interview panel will hold a current Safer Recruitment Certificate.

Closing date for applications is 6th of July 2025

Interviews will be held the following week

**Candidates must have the right to work in the UK as we cannot offer sponsorship for this role**

We reserve the right to close the vacancy if a suitable candidate is identified during the recruitment process.



We look forward to receiving your application.