

candidate Brief

Maintenance Assistant

mission statement

To offer ‘Peace of Mind through Trust and Understanding for All’

about us

Committed to providing the highest quality care for people living with dementia

Vida Healthcare is a specialist dementia care provider based in Harrogate, North Yorkshire. Our three purpose-built care homes – Vida Hall in Starbeck, Vida Grange in Pannal and Vida Court in Harlow Carr all offer quality, person-centred care, state-of-the-art facilities and all the comforts of home.

OUR ETHOS OF CARE

**We are committed to providing quality care**

Every person receiving our service will experience quality care. It is essential to us that excellence remains at the forefront of our efforts.

**We will use the most up to date information available to us**

We will use the latest research, emerging evidence and professional literature, in conjunction with our own in-house clinical expertise to provide the highest standards of care.

**We will always respect and protect the rights of our service users and deliver high quality, compassionate care**

Through a comprehensive induction and ongoing training programme, our staff will have a clear understanding and respect for the core values which underpin the care and support we provide; respect, dignity, fairness, equality and autonomy.

**We will approach our duties within Vida Hall, Vida Grange and Vida Court with sensitivity and respect**

We will aim to adapt our ways of working whenever possible to cater for people’s needs and routines. We will respect our residents’ privacy and involve them in decisions which affect day to day living within the home.

**We believe the employees of Vida Healthcare are its greatest asset**

Vida Healthcare supports its staff to meet their personal responsibilities in relation to the knowledge and accountability for their own practice. We are committed to providing ongoing staff supervision and appraisals, structured training programmes and individual training objectives to allow for professional growth and development.



Maintenance Assistant

**Job Summary**

Ensuring the upkeep and maintenance of the home’s sites, buildings, mechanical systems, specialist equipment and general contents.

**Person Specification**

**Professional Requirements and Experience**

* The maintenance person should be able to communicate effectively with the operations manager, either verbally or in writing, to notify the manager of problems, obtain instructions and request additional supplies.
* When the maintenance person is working, he or she will come into contact with residents, family members and staff and should present a friendly and polite image.
* The maintenance role involves both elements of working under direction and also by using own initiative

**Knowledge and Expertise**

The maintenance person’s responsibility is to ensure that the practice premises are well-maintained and safe. This involves both reactive repairs and preventative maintenance tasks including;

*Basic wheelchair repairs, adjusting door hinges, hanging pictures, mirrors, clocks etc., Rehanging curtains, replace tiles in kitchens and bathrooms, refix grab rails, replace lock assemblies, basic furniture repairs, fill cracks in walls and ceilings, painting and decorating, altering/refitting carpets, install shelving, change light bulbs, unblock WCs, repair cisterns, minor plumbing repairs, unblock gutters, garden maintenance, tidy up external areas from debris and rubbish, clear snow and grit/salting pathways.*

*Preventative maintenance including checking water temperatures, changing kitchen extract filters, visual inspections of equipment. The maintenance role involves some on call working as per a published rota and covering multiple company sites. The maintenance person is also in many instances the first point of contact for visiting contractors and is often required to deal with contractors and companies on the telephone in respect of explaining problems, arranging repairs and ordering goods with the permission of the Operations manager.*

Click here to see the full [job description](file:///\\vidanas01\Data\Vida%20Healthcare\Recruitment%20&%20HR%20Confidential\Job%20Descriptions\Ops\Maintenance%20jd%20updated.doc)

what we offer

Excellent salary

Membership of a workplace pension scheme (where eligible)

Salary sacrifice scheme for pension (where eligible)

* Cycle to work
* Pension

Blue Light Card

* The discount service for the emergency services, NHS, social care sector and armed forces, providing members with thousands of amazing discounts online and on the high street

Healthcare Cash Plan

* A free, confidential health and wellbeing service for all of our employees and their immediate family members

Free on-site parking

Excellent working conditions and environment

Free access to Vida Academy

* Vida Academy is the way we support all our staff, from new starters right through to senior managers, to learn and develop in their role. Vida Academy promotes lifelong learning across the organisation and establishes our staff as dementia ambassadors



how to apply

All candidates must complete our application form, including a personal statement outlining how they meet the requirements for the role.

You can download the application form [here.](https://vidahealthcare.co.uk/wp-content/uploads/2024/03/Application-for-Employment.docx)

To provide false information is an offence and may result in your application being rejected, any offer of employment being withdrawn, or summary dismissal if already appointed.

Closing date for applications is **Sunday 12th January 2025**

Interviews will be held the following week

Selection for interview will be undertaken by a panel. Each panel member will assess which candidates most closely meet the necessary experience and skills criteria for the role. At least one member of the interview panel will hold a current Safer Recruitment Certificate.

